

Instructions
for
Poster
Presenters
As of July 19

43rd IAEE INTERNATIONAL CONFERENCE

Mapping the Energy Future -Voyage in Uncharted Territory-

31 July - 4 August 2022

TOKYO



Poster Preparation Outline

	Printed poster	Submit Poster Data (after the conference)
Who should prepare?	All poster presenters	All poster presenters
When and How to submit?	Bring on the presentation day	Submit your data on the submission form (URL will be announced later.)
Format	Printed materials	PDF format
Size	Poster display size: W900 cm x H2100 cm	No specified format. Both one full size of poster and the collections of A4 size papers are acceptable
Details	See page 3	See page 4
Notes		

Poster Preparation & Onsite Presentation

Poster Boards

The Secretariat will supply a poster board and Poster number sign of the following size. The poster can be made in free format.

- Board Size: Width 90 cm x Height 210 cm
- Recommended posting area: Width 85 cm x Height 160 cm
- Poster Number: Width 20 cm x Height 20 cm

Poster Session Area

Atrium on the 1st floor in GRIPS

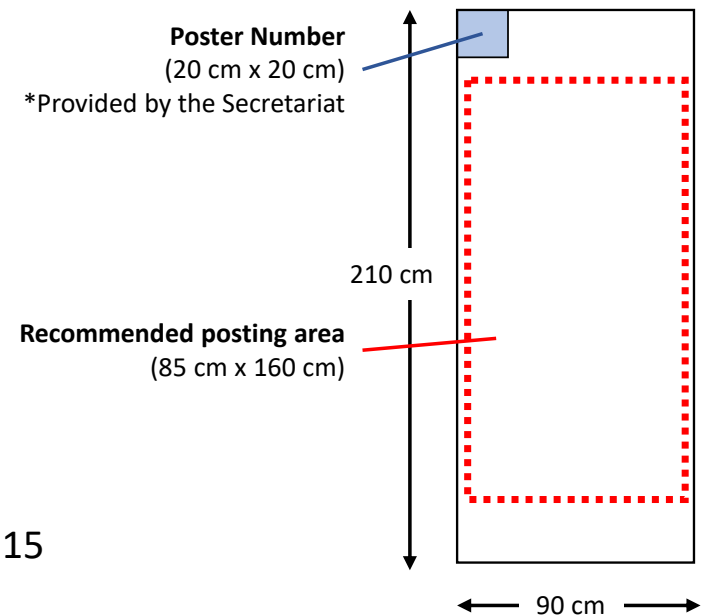
Poster Set-up Presentation Schedule

Poster Set-up (for all posters) : Tuesday, 2 August, 9:00-10:00

Presentation (for Group 1) : Tuesday, 2 August, 12:15-13:30

Presentation (for Group 2) : Wednesday, 3 August, 12:15-13:30

Poster Removal (for all posters): Wednesday, August 3, 13:30-15:15



Poster Preparation & Onsite Presentation

Onsite Poster Presentation and Q&A

- Posters should be displayed by using pushpins on the boards. No adhesive materials are permitted on the boards. Location of your poster board can be found in the program book or the sign board in the floor.
- There are 2 time slots for presentation, and each poster is allocated to either of them. Make sure to confirm your presentation date/time in acceptance email or the Program Book available at the conference website.
- Presenter must remain in the vicinity of the poster board during the poster session to answer questions.
- No electricity or audio-visual equipment will be supplied for poster presentations.
- You are responsible for setting up and removing your poster. The Secretariat will NOT be liable for the loss nor damage of the posters. The remaining posters after the removal time will be disposed by the secretariat.

Poster Preparation & Submit Poster Data after the conference

Create your poster data in PDF

Poster format and size:

- No specified format. Both one full size of poster and the collections of A4 size papers are acceptable.
- PDF file size within 10MB

Submission

Upload on the IAEE2022 Paper Submission Form by **August 15** (JST, UTC+9).

Submission URL: <https://secure101.jtbcom.co.jp/iaee2022/>